



Executive Committee Meeting
MINUTES
May 16, 2018
Easthampton High School, Room #104
5:00-6:30 pm



Topic/Goal/ Strategies	Description/Action	Next Steps
Welcome and Minutes Review	<p>Attendees: Shannon Hicks, Lois Levin, Albie Park, Stephen Linsky, Sue Welson, Cherry Sullivan, Kim O’Leary, Laurie Loisel, Corinne Briggs, Ruth Ever</p> <p>Regrets: Kendra Kuhn, Julie Anne Levin, Officer Rick Rogalski, Officer Tammy Kaleta</p> <p>The April minutes will be approved at the June meeting.</p> <p>Kim O’Leary was formally welcomed to the Executive Committee as the Parent Rep.</p> <p>Alice Wannamaker, a ninth grader at EHS, was voted on as the newest EC member. Alice is the Youth rep for the latest DFC Grant application. Alice knows two other students who are interested in possibly joining the Executive Committee and this will be discussed further at the June meeting when we formally welcome Alice.</p>	<p>Ruth/Corinne- Bring April and May minutes to June meeting for approval</p> <p>Ruth/Corinne- Follow-up on lead for additional youth involvement</p>
Building Capacity	<p>1) Planning for June Coalition Meeting</p> <ul style="list-style-type: none"> • Melinda Calianos from the Tobacco-Free Community Partnership will present on vaping and E-cigs • Other agenda items and presenters may include: Rick, Sue or Kendra who can present on what is seen in the schools and what schools are doing in response to the latest trends, Albie who can touch on the culture of vaping, Cherry who can speak about Safe Storage, Ruth or an Executive Committee member who can provide Coalition updates, present related PNAS data, a cannabis regulation update and how we should focus our efforts going forward • The event will be June 12th from 5:30-7:30 pm at Treehouse to accommodate schedules and to allow time for advertising. <p>2) Budget update</p> <ul style="list-style-type: none"> • Moved to June EC meeting • We need to look at carry-over money and formulate a plan for the future (if we continue with our DFC funding vs. if we do not receive a continuation of the grant.) <p>3) Update and Check-Ins:</p> <ul style="list-style-type: none"> • MJ info card posted in local shops <ul style="list-style-type: none"> ○ 200 rack cards were printed and distributed throughout Easthampton 	<p>Stephen- Contact Treehouse to reserve room</p> <p>Corinne/Ruth- Will work on event logistics and advertising</p>

	<ul style="list-style-type: none"> ▪ Rack cards are now found at INSA, Notorious Vapors, Head Eaze Smoke Shop and Valley Medical • Prom/grad season—lawn signs, stickers campaign, pledge cards, letters home <ul style="list-style-type: none"> ○ A mailing went home to all 11/12th graders with a handout for students on how to stay safe at Prom and additional information for parents and caregivers ○ Prom-goers voluntarily signed Pledge cards stating that they would make safe and healthy choices on prom night. Pledge cards were available to sign during prom ticket sales and were placed on display in the Café Commons. Any student who signed the pledge received a free tardy (past tardy or future tardy). Announcements about the pledge cards were made and a sample pledge card was placed on the tv screens in the café commons ○ EHS is having 2 assemblies to discuss end of school activities and safe choices with guest presenters; one presentation is for the 11th graders and the second is for 12th graders ○ <i>Parents Who Host The Most Lose The Most</i> lawn signs are up around town for 2 weeks ○ 600 pizza boxes at Village Pizza and Antonios Pizza had PWHLTM stickers placed on them 5/11 with the help of Stephen, Rick, Sue, Ruth, Corinne and students from White Brook and the High School • INSA (medical MJ facility) tours in April <ul style="list-style-type: none"> ○ Mark from INSA lead 2 tours for the Coalition. ○ INSA is opening a second facility in Springfield soon <ul style="list-style-type: none"> ▪ INSA will sell recreational marijuana later this year • A fourth Community Meeting in Easthampton was held earlier this month for a proposed dispensary on Rte. 10 at the former Harry’s Pet Supply. <ul style="list-style-type: none"> ▪ The Gazette article about it was circulated. ▪ The marijuana for this proposed location will come from a Monson grow facility • Presentations to City Council and School Committee <ul style="list-style-type: none"> ○ Gabe (from the Data Committee), Shannon and Ruth presented the PNAS data to City Council on May 2 ○ Julie Anne, Cherry and Ruth presented the PNAS data to the School Committee on May 8 ○ The EC would like to have the mayor call a meeting to bring together the Fire Chief, Police Chief, Parks and Rec, Easthampton City Arts, the Chamber of Commerce, the Senior Center, etc. for a third presentation on the PNAs data • Donuts & Drugs debrief <ul style="list-style-type: none"> ○ The event was held at the Public Safety Complex on May 11. The attendance was low, despite advertising, but still useful for those in attendance and helpful in creating a quick presentation we can “take on the road” ○ Going forward we will offer on-site workshops in the community to highlight programs such as SFP10-14, the TTHY app, etc. This will be advertised in an upcoming E-Newsletter. 	<p>Ruth-will email the Mayor’s office</p> <p>Ruth/Shannon- will find a date for Ruth to present at CHD</p> <p>Ruth-will reach out to Valley Medical</p>
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- Ruth has been asked to present on this already to the Juvenile Court (lawyers, etc) in September (the Care and Protection Group and the Bench Bar) and at CHD.
- Mental Health Task Force--Ruth co-chairing with Asher Hamilton at EHS
 - An assessment tool that is focused on leadership, professional development, resources, collaboration, etc. will allow Julie Anne to find grants to benefit EHS. The group will work on this tool in the next few weeks.
 - The group is supporting activities for Mental Health Awareness month through Asher's office.
 - Asher is hoping to host a Parenting Café once a month next school year, in collaboration with our coalition.
 - There is a workshop we are co-sponsoring on the *Identification of Student Stress and Management* 5/17. Shannon will be presenting.
- Trauma Informed Hampshire County
 - Laurie is co-chairing this workgroup to infuse trauma informed work in all communities and agencies in Hampshire County. Subcommittees are looking at models that will support our work. A workshop "Road to Resilience" will be held Oct. 25. Details to follow.
- New 2-yr grant through the Collaborative for Educational Services "Growing Generosity and Gratitude" with Easthampton as pilot site and Ruth invited to serve on their Steering Committee.
 - Easthampton has been chosen to be the first of 5 sites.
 - The grant focuses on generosity and gratitude and is divided into: 1. Common Family Read 2. Parent Cafes 3. Community Service.
 - This grant compliments what we are doing and promotes family engagement and building capacity by connecting libraries, churches, etc. and is an excellent opportunity to expand our networks and collaborations even further.
- End the Stigma pledge
 - Sarah Ahern organized this event out of Greenfield.
 - Sarah is asking for support by having the community sign the End the Stigma pledges and post a picture to their Facebook page
- Cultural Chaos
 - There had been some discussion about having a community table at Cultural Chaos (the fee is waived for all non-profits)
 - We had brainstormed ways to get people to our table, and one had been to have an interactive display such as "Right Under Your Nose" which features a mock bedroom that offers adults insights into current trends in youth substance abuse, drug paraphernalia, concealment of illicit drugs and alcohol
 - Albie shared information on "Shawna Has a Secret" by TruthPharm which is similar

Ruth-will forward the picture of the EC members holding signed pledges

	<ul style="list-style-type: none">○ The Coalition collectively decided that this would be a great back to school event for parents/caregivers or something we could incorporate into a future Full Coalition meeting○ This mock bedroom interactive display would be meant as a stepping stone to positive parenting techniques like Motivational Interviewing, “Talk. They Hear You” and other resources available, etc. <p>4) Presenting to other city stakeholders</p> <ul style="list-style-type: none">● There is still a question about dedicated marijuana tax revenue for prevention, education, enforcement, etc.● The Coalition agreed that a meeting with the Mayor would be useful in learning more about the marijuana tax disbursement.● It’s also an opportunity to begin thinking about ways to increase pro-social involvement for youth at the community level since that area is weak here, according to PNAS data. <p>5) EC Roles/Responsibilities; Volunteer Logs</p> <ul style="list-style-type: none">● A 1-page Roles and Responsibilities introductory document has been created for all new members of the Executive Committee<ul style="list-style-type: none">○ Copies were circulated● Volunteer Logs have been created to track volunteer hours by the Executive Committee for Grant reporting purposes.<ul style="list-style-type: none">○ Paper logs will be circulated each meeting for completion. All volunteer hours will then be entered into a single online document for easy tracking <hr/> <p><i>Next meeting:</i> Wed. June 20, EHS Rm. #104, <u>TIME TBD</u>: End of year reflection and celebration!</p>	<p>Ruth-will contact the Mayor’s office</p> <p>All present fill out logs for last month. Everyone else can do it on-line or at next meeting.</p>
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